



An Auckland Council Organisation

**Minutes of the Auckland Transport Board meeting
(Open session)**

**Held on 26 March 2024 from 10.00am to 12.40pm,
at Auckland Transport, 20 Viaduct Harbour (1.04) | MS Teams**

Board:	Richard Leggat (Chair), Mark Darrow (Deputy Chair), Raveen Jaduram, Councillor Andrew Baker, Henare Clarke, Councillor Chris Darby, Nicole Rosie	
Executive Leadership:	Dean Kimpton (Chief Executive)	Items 1 - end
	Rodger Murphy (Acting Chief Financial Officer)	Items 1 - end
	Stacey van der Putten (Director Public Transport & Active Modes)	Items 1 - end
	Murray Burt (Director Infrastructure & Place)	Items 1 - end
	Scott Campbell (Director Strategy & Governance)	Items 1 - end
	Karen Duffy (Director People & Performance)	Items 1 - end
Governance Team:	Andrew Downie (Head of Governance)	Item 1 - end
	Kieran Burns (Board Secretary)	Item 1 - end
	Kim Heathcote (Board Secretariat)	Item 1 - end
Guest Attendees	Wayne Donnelly (Former Auckland Transport Board Chair)	Items 21 –23
	Caril Cowan (Extinction Rebellion Tāmaki Makaurau)	Item 12
Apologies:	None noted.	

Item	Topic
Meeting Opening	
1.	Welcome/Acknowledgements

	The Chair welcomed participants to the meeting.
2.	Opening Karakia The Chair led the opening Karakia.
3.	Apologies None noted.
4.	Update from the Chair Nil.
5.	Late Items for General Business There were no late items for general business requested.
6.	Governance Forward Programme FY24 & FY25 meeting date schedule The Governance Forward Programme was noted. The Chair noted the current Auckland Transport (AT) Board (board) and Committee (committee) meeting cadence will be reviewed. The Head of Governance will present a proposal to the Chair.
7.	Interest Register - Declarations/Conflicts Councillor Baker advised he has resigned from his duties at the Counties Manukau Rugby Football Union (CMRFU). As a result, he advised his interests as director of CMRFU and Chair of the CMRFU Council of Delegates should be removed from the interests register.
8.	Board Tenure & Committee Membership The board tenure and committee membership were noted.
9.	Approval of Draft Open Session Minutes – 27 February 2024 The Board approved the minutes from the board meeting held on 27 February 2024.



	Moved: Mark Darrow, Seconded: Raveen Jaduram. Carried.
10.	<p>Action Register</p> <ul style="list-style-type: none"> • <i>2023Oct02</i>: The Head of Governance noted confirmation of funding for the Whangaparaoa bus interchange remained outstanding and subject to assessing the implications of removal of the Regional Fuel Tax.
11.	<p>Public Submissions Register</p> <p>No submissions or actions were noted.</p>
Statements from Members of the Public	
12.	<p>Public submission on the issue of climate change by Extinction Rebellion Tāmaki Makaurau</p> <p>The board received Ms Cowan’s presentation on the issue of climate change and the need to take urgent action to reduce greenhouse gas emissions.</p>
13.	<p>Board Discussion on Public Statements</p> <p>The Chair thanked Ms Cowan for her presentation and advised AT is committed to providing a strong public transport system, which will help reduce greenhouse gas emissions.</p>
Standing items	
14.	<p>Chief Executive Open Business Report</p> <p>The Chief Executive (CE) spoke to the report and highlighted the following matters:</p> <ul style="list-style-type: none"> • Statement of Intent (SOI) measures: AT is currently meeting or exceeding the majority of the measures set out in the SOI. • Public transport patronage: AT is achieving its ambition to increase public transport patronage, and farebox share is growing.

	<ul style="list-style-type: none"> • AT’s transport operations performance for Pink concert: AT received some negative media coverage due to planned infrastructure works impacting full-service delivery of the rail network for the Pink Concert. However, AT met its Key Performance Indicators (KPIs) regarding concert goer clearance rates. <p>The board commended management for their work in returning AT’s public transport patronage on buses back to pre-COVID-19 pandemic levels.</p> <p>The Chair queried progress on a Group Shared Services (GSS) model with Auckland Council. The CE noted management are continuing to work with Auckland Council to progress GSS opportunities where appropriate, with an immediate efficiency opportunity in corporate property recently identified.</p> <p>The board noted the Integrated Transport Plan (ITP) is not currently highlighted in the Government Policy Statement on Land Transport (GPS). The CE advised management will be raising this as an issue in its joint GPS submission with Auckland Council.</p> <p>The board requested the CE provide an update on dynamic lane initiatives in the May 2024 open business report.</p> <p>Action item:</p> <ul style="list-style-type: none"> • <i>2024Mar01</i>: provide an update on initiatives related to dynamic lanes in the May 2024 CE open business report. <p>The board:</p> <ul style="list-style-type: none"> • Noted the information provided in the report. <p>Moved: Richard Leggat, Seconded: Councillor Andy Baker Carried</p>
Items for Approval	



<p>15.</p>	<p>Statement of Intent 2024 - 2027</p> <p>The board queried how management is able to satisfactorily prepare the SOI 2024 - 2027 when the GPS is not yet finalised, meaning the level of future funding is still uncertain. Management noted there are a range of assumptions in place in the SOI, and while the lack of clarity around funding means some targets are unable to be finalised, there are provisional targets in place.</p> <p>The board requested management make it clear in the SOI that the lack of funding is a significant constraint on AT’s ability to deliver.</p> <p>The board:</p> <ul style="list-style-type: none"> a) approved submission of a working draft of the Statement of Intent 2024 - 2027 to Auckland Council on 28 March 2024, noting there a number of areas of uncertainty associated with finalisation of the Government Policy Statement on Land Transport and Integrated Transport Plan for Auckland. b) noted the Statement of Intent 2024 - 2027 will be updated to reflect developments including the draft Government Policy Statement on Land Transport, Long Term Plan and Regional Land Transport Plan before being finalised in July 2024. <p>Moved: Richard Leggat, Seconded: Councillor Andy Baker Carried</p>	<ul style="list-style-type: none"> b) noted the Charter is subject to review by the Board at 18-month intervals. <p>Moved: Richard Leggat, Seconded: Henare Clarke. Carried.</p>
<p>16.</p>	<p>Board Charter</p> <p>The Head of Governance provided an overview of updates to the Board Charter.</p> <p>The board:</p> <ul style="list-style-type: none"> a) approved the updated Charter for the Board as provided in Attachment 2. 	<p>17.</p> <p>Tier 1 Policies</p> <p>The Chair queried how often the delegations from Auckland Council to AT are updated. Management noted officers were currently clarifying this issue with Auckland Council.</p> <p>The board:</p> <ul style="list-style-type: none"> a) approved the Delegations Policy (Attachment 1) for adoption at Auckland Transport; b) approved the signing of the Board Delegation to the Chief Executive at pages 12-14 of the Delegations Register (Attachment 1) for any budgeted project approvals. <p>Moved: Richard Leggat, Seconded: Raveen Jaduram Carried.</p>
<p>Items for Noting</p>		
		<p>18.</p> <p>Public Transport Growth Plan Update</p> <p>The board queried whether management was considering alternative factors (such as passenger safety at rail stations in the evenings) that might inhibit public transport growth. Management noted safety is a key focus of the current work programme.</p> <p>The board queried whether there is currently capacity to incorporate new commuters onto public transport during peak periods. Management noted new measures are being introduced that will better track capacity on public transport during peak hours.</p> <p>The Chair noted it would be beneficial for the board to see the public transport growth divided between the three modes of transport (bus, train and ferry).</p>



	<p>The board:</p> <ul style="list-style-type: none"> a) noted the progress made on the delivery of the Public Transport Growth Programme. b) noted the increase in patronage levels, public transport users and their frequency of travel. <p>Moved: Mark Darrow, Seconded: Raveen Jaduram Carried.</p>
19.	<p>Safety Business Report</p> <p>Management noted AT's safety culture continues to improve by driving behaviour change and promoting a safety mindset shift.</p> <p>The board queried whether AT is currently meeting its safety obligations. Management advised they are confident that current controls are delivering on the safety obligations.</p> <p>The board queried whether there are side exit doors behind the safety screens on buses. Management advised side exit doors are not included in the current design plans.</p> <p>The Chair noted a high percentage of safety incidents are related to violence, threats and aggression against AT or partner staff members. The board noted is critical for directors to be aware of actions that management is undertaking to meet safety obligations for staff exposed to incidents of violence, threats and aggression.</p> <p>Action item:</p> <ul style="list-style-type: none"> • <i>2024Mar02</i>: provide a report to the board outlining the mitigations in place to discourage incidents of violence, threats and aggression against AT staff. <p>The board:</p> <ul style="list-style-type: none"> a) Received the report.

	Moved: Richard Leggat, Seconded: Councillor Chris Darby. Carried.
General	
20.	General Business
	None noted.
Poroporoaki for the outgoing Board Chair	
21.	Whaikōrero (on behalf of the Executive Leadership Team)
	The CE delivered the farewell whaikōrero on behalf of the Executive Leadership Team (ELT).
22.	Whaikōrero (on behalf of the Board)
	Mr Clarke delivered the farewell whaikōrero on behalf of the board. Board members recognised the significant contribution Mr Donnelly had made throughout his career to transport across New Zealand but particularly in Auckland.
23.	Whaikōrero (in response)
	Mr Donnelly responded to the farewell whaikōrero from the board and the ELT.
Next meeting: Tuesday, 28 May 2024	

Approved by the board as a true reflection of the meeting proceedings.



Richard Leggat, 2024 2:28:14 PM NZST
Board Chair

