

# MINUTES

SUBJECT                   AUCKLAND TRANSPORT BOARD MEETING

VENUE                     Council Chambers, Level 2, Civic Building, 6 Henderson Valley Road, Henderson

DATE                       Wednesday 18 May 2011

TIME                       9.00am

STATUS                    Open Session

1.	<p><b>Present:</b></p> <p>Mark Ford (Chair) Pip Dunphy Mike Williams Ian Parton Geoff Dangerfield Christine Fletcher Mike Lee Rabin Rabindran</p>	<p><b>In Attendance:</b></p> <p>David Warburton Dave Foster Fergus Gammie Kevin Doherty Peter Clark Simon Harvey Stephen Rainbow Wally Thomas</p> <p>1 member of the Press in attendance 3 staff from NZTA presenting to the Board</p>
2.	<p><b>Apologies:</b></p> <ul style="list-style-type: none"> <li>• Paul Lockey</li> <li>• Pip Dunphy (for lateness) arrived at 9:15</li> <li>• Christine Fletcher arrived at 9:13</li> <li>• Mike Williams arrived at 9:53</li> </ul>	
3.	<p><b>Declaration of Interest</b></p> <ul style="list-style-type: none"> <li>• Ian Parton advised he has been appointed as a Director of Skellerup Holdings Limited.</li> <li>• Rabin Rabindran advised the interest should be Ultrafast Broadband rather than rapid Broadband.</li> </ul>	
4.	<p><b>Late Items for General Business</b></p> <ul style="list-style-type: none"> <li>• No items</li> </ul>	
5.	<p><b>Approval of Minutes</b></p> <p><i>Resolution:</i></p> <p><i>That the minutes be adopted.</i></p> <p>(Mike Lee / Ian Parton)</p>	
6.	<p><b>Matters Arising not on Agenda</b></p> <ul style="list-style-type: none"> <li>• None raised</li> </ul>	
7.	<p><b>Chief Executive Report</b></p> <ul style="list-style-type: none"> <li>• The Chief Executive spoke to the report.</li> </ul>	
8.	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• The CFO spoke to the Financial Report. The Board requested that the graph on Capital Expenditure should show the Year to Date position. The CFO advised this will be included in future reports.</li> </ul>	

**Business Report**

- 9.
- The relevant managers spoke to their reports
  - The HR Manager spoke to the report. He noted the inclusion of statistics on Staff Accidents this month. The Board requested that:
    - The Health and Safety statistics should also include the accident statistics for contractors
    - Accident statistics should also include lost time injury rates to see how we are tracking including construction contracts and Public Transport.
    - AT will track the progress on the Remuneration Review, working with Auckland Council, and report back to the Board.
  - COO spoke to the report. It was noted that:
    - AT are undertaking a review of security on trains and at stations across the rail network.
    - The up-take of the HOP cards has gone well, with the next roll out occurring next week.
    - RWC preparations are on track.
    - The Board requested that:
      - That all Public Transport monthly patronage statistics are included in the report divided into each mode of transport. The statistics would be valuable given the political importance of rail in the current environment.
      - A report on PT Capacity Options be prepared for the June meeting
      - A report was requested by Chair on Track Charges Determination
      - A complete RWC update report is to be presented to the June meeting. The report is to include the risks, milestones and mitigation steps prior to RWC.
    - In response to a question on Project Arizona (Parking payments system) and the work to re-establish public confidence in the security of the system, COO advised the new system will be fully compliant with security protocols and enhances the user experience.
  - CFO spoke to the report. It was noted that a change to the Procure to Pay system will be going live in May and that work is being carried out on the financial systems. The Board requested statistics on the on-line payment channel compared with the payments made at the service centres.
  - CIO spoke to the report. It was noted that:
    - AT has been working with AC and NZTA on the fiscal envelope
    - Two papers have been entered into the Arthur Mead Environmental Awards jointly with AT service providers/contractors
    - AT is working closely with AC on a project in Federal Street along with SkyCity
    - The Northside Drive pier work is progressing well
    - The Hibiscus Coast Busway Station Project has experienced a delay due to consenting issues, but the team is working with AC to progress the project.
    - Work in New Lynn is expected to be completed ahead of schedule
    - Phase 1 of the Kingsland Station canopies has been let
    - In response to a question on Hibiscus Coast Busway, the delay is not due to Auckland Council but a developer/land owner objection. In response to a question on duration of the AMP it was advised it was 10 years.
  - The Communications Manager spoke to the report. Noted:
    - The launch and roll out of HOP
    - The success of the tertiary campaign, resulting in an increase of PT users to 25% compared to a target of 14%
    - That work continues with ATEED on including AT messaging in RWC communications and collateral
    - That AT is trialling a “Bluetooth” initiative for the provision of information to PT users travelling to and from the games
    - The value of media assistance in providing information around transport delays following the tornado that hit Albany

	<ul style="list-style-type: none"> <li>○ In response to a question on the HOP launch, it was noted that there were some issues with balances not being immediately available (which was remedied within 24 hours), and that there was some confusion around the role of Snapper, however, overall the roll-out had been extremely successful</li> <li>● The Key Relationships Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>○ The quantum of work in responding to Auckland Council Annual Plan submissions</li> <li>○ Briefings to Members of Parliament along with briefings with key organisations, Business Forums, NZCID and AA.</li> </ul> </li> <li>● The Strategy and Planning Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>▪ The work on City Rail Link Business Case Review is drawing to a close</li> <li>▪ South West to Airport Transport study is on target to identify a preferred option by 25 May</li> <li>▪ Work on the development of the Draft Spatial Plan. The number of Plans and Plan changes the team is working through with Auckland Council was covered. These indicate the level of growth occurring within Auckland.</li> </ul> </li> <li>○ In response to a question whether the City Rail Link should be called City Rail Link or Auckland Rail it was noted that the name had been changed from CBD Rail Link to City Rail Link to reflect the city wide benefits that the project would deliver, but that this new suggestion would be considered.</li> </ul>
10.	<p><b>Special topics</b></p> <p>i). <u>JTOC Traffic Management Presentation</u></p> <ul style="list-style-type: none"> <li>● Andrew Allen presented to the Board.</li> <li>● Tommy Parker, NZTA State Highway Manager, addressed the Board on the partnering agreement and alignment of systems. It was noted that NZTA expect AT colleagues to relocate to the NZTA team location in May. Also covered the collaborative work with AT undertaken to date.</li> <li>● In response to questions: <ul style="list-style-type: none"> <li>○ It was advised that while an assumption that the busses are designed to align with the train schedules may be appropriate for some routes it was not an underlying principle of the route optimisation programme.</li> <li>○ In was advised that there was some capacity to modify the traffic signals along arterial routes to respond to conditions on the motorway onramps, but not all routes have been optimised. The system is limited by predefined protocols, and some other interventions will be examined. Staff have the capacity to manually override any of the local signals where necessary.</li> <li>○ It was advised that AT and NZTA do not obtain information from tow truck firms who monitor traffic and can often respond to incidents on the road corridor more quickly than the Police.</li> </ul> </li> <li>● The Board expressed their satisfaction with the initiative between AT and NZTA.</li> </ul> <p>ii). <u>NZTA Presentation regarding State Highway Annual Plan</u></p> <ul style="list-style-type: none"> <li>● Tommy Parker, NZTA State Highway Manager, presented to the Board on the National State Highway Plan. It was noted that the plan has 12 projects for Auckland within the plan totalling \$446m.</li> <li>● In response to a question on availability of funding from remaining funds in the 3 year NLTP, it was advised that the work programme is running to plan, so no money remains for “new start” projects.</li> </ul> <p>iii). <u>GPS Review</u></p> <ul style="list-style-type: none"> <li>● The Strategy and Planning Manager spoke to the report.</li> </ul>
11.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>● None</li> </ul>
12.	<p>Meeting closed at 10.35am to the public</p> <ul style="list-style-type: none"> <li>● Next meeting proposed start 9.00am Wednesday 29 June 2011</li> </ul>