

Minutes

Auckland Transport Board Meeting

Date: 23 October 2013
 Time: 3.30pm
 Venue: Council Chambers, Level 2, Civic Building, 6 Henderson Valley Road, Henderson
 Status: Open Session

Present	In Attendance	Public
Lester Levy - Chair Geoff Dangerfield Christine Fletcher Mike Lee Paul Lockey Ian Parton Mike Williams Mark Gilbert (Board member designate)	David Warburton Greg Edmonds Claire Stewart Simon Harvey Peter Clark Wally Thomas Roger Jones Stephen Smith Prebashni Naidoo (Board Secretary)	Patrick Robertson Matt Lowrie Kane Glass

The Chair welcomed all present. A special welcome was extended to the new AT Director, Mark Gilbert who will officially join the Board as from 1 November. The Chair also congratulated Paul Lockey who will assume the role of Deputy Chair as from 1 November.

1.	<p>Update by the Chair</p> <p>AT recently convened a public transport summit, this was the first time all the participants in Public Transport (rail, bus and ferry) had come together. Particular focus was on AT expectations; ensuring uniform standards of service and training across the industry. This was received positively and these will be held regularly. The next summit will be held on 3 December.</p> <p>The Chair also emphasised that workplace safety was very important to AT and AT intends to convene a group to look into workplace and public safety around all AT services.</p> <p>The Chair provided an update to the media and public on the agenda items included in the closed session:</p> <p>The Board:</p> <ul style="list-style-type: none"> • considered in significant detail the draft 2014/15 budget for which early work has commenced. • considered the quarterly report which is prepared for Council 	
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	<p>and will become a public document once it is released.</p> <ul style="list-style-type: none"> • considered the financial aspects around parking and enforcement. • considered and approved a report on road stopping and parking exchange. • considered and approved a business plan schedule for the Pukekohe to Papakura electrification to determine viability. • considered some of the issues that AT might face in the early planning phase of city rail link. • considered a report on cleaning services. 	
2.	<p>Late Items for General Business</p> <p>There were no late items for general business.</p>	
3.	<p>Interests Register – Declarations/Conflicts</p> <p>None.</p>	
	<p>Apologies</p> <p>An apology has been received from Rabin Rabindran for absence.</p>	
4.	<p>Approval of Minutes – 23 September 2013</p> <p><i>That the minutes of 23 September 2013 be adopted as a true and accurate record:</i></p> <p><i>(Paul Lockey / Ian Parton): Carried</i></p>	
5.	<p>Matters Arising not on the Agenda</p> <p>None.</p>	
6.	<p>Action Points</p> <p>The action points were noted.</p>	
7.	<p>Financial Report</p> <p>The Manager Finance, Stephen Smith spoke to the financial results for the month ended 31 September 2013.</p> <p>The Manager Finance noted that the operating income was slightly above the forecast with, the overall performance within budget.</p> <p>In response to a question raised about the outstanding amounts relating to rental of cell sites, the CEO advised that AT had received a legal opinion and will be progressing on the basis of the legal opinion.</p> <p>The report was noted.</p>	

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<p>8.</p>	<p>Business Report – October 2013</p> <p>The Chief Executive highlighted aspects of the report including:</p> <ul style="list-style-type: none"> • The Planning and Strategy team have been working on the Unitary Plan in providing input. • Roading operations are progressing in terms of the normal maintenance programme. • The Communications team have been running a series of campaigns around rail safety in conjunction with KiwiRail. • The EMU testing programme was on schedule. <p>Matters covered in discussion and response to questions included:</p> <ul style="list-style-type: none"> • Network performance should have more detail information on motorway performance. • The Chair indicated that developing a customer orientated culture was an important issue for the Board and requested a brief on the engagement survey and what it is set out to achieve. • In response to a question on the Executive Leadership Programme, the Board requested an update on the evaluation of effectiveness. • In terms of reported incidents around health and safety more detailed information was requested on the response to health and safety, the control environment, the level of supervision and the overall approach. • A question was raised on the funding implications relating to the mowing of berms policy. It was agreed that an update will be made available at the next Board meeting. <p>The Board viewed a video on the safety around the new electric trains, which was part of the safety campaign and will be running in cinemas in December.</p> <p style="text-align: center;"><i>That the Board receives the report:</i></p> <p style="text-align: center;"><i>(Mike Williams / Ian Parton): Carried</i></p>	<p style="text-align: center;">CE</p>
<p>9.</p>	<p>PT Monthly Patronage Report – September 2013</p> <p>The report was taken as read.</p> <p>The Chief Operations Officer highlighted aspects of the report including:</p> <ul style="list-style-type: none"> • AT was working with Deloitte on the “Next Steps” public transport change programme. • An update on the customer experience was provided at the 	

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	<p>recent PT summit.</p> <p>It was noted that a report on Park and Ride was expected to be presented at the December Board meeting.</p>	
10.	<p>Items for Approval/Decision</p> <p>None.</p>	
11.	<p>Items for Noting</p> <p>Monthly Transport Indicators</p> <p>The report was taken as read and noted.</p> <p>It was noted that there was a significant increase in the arterial road productivity; this was generated by the route optimisation work and improvements in the corridor management plan.</p> <p>The report was noted.</p>	
12.	<p>Community Transport and Safety presentation</p> <p>The Chief Operations Officer presented a powerpoint presentation on Community Transport Safety.</p> <p>It was noted that there has been a number of successful campaigns in terms of safer driver and drink driving.</p> <p>The report was received.</p>	
13.	<p>General Business</p> <p>2014 Proposed AT Board meeting dates</p> <p>The Chair requested members to respond to the Board Secretary as soon as possible regarding the Board meeting dates for 2014.</p>	
<p>Closure and date of next Meeting</p> <ul style="list-style-type: none"> • The meeting closed at 12.37pm. • Next Open Board meeting will be held on Wednesday, 21 November 2013 at 11.00am. 		

Signed as a true and correct record

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LESTER LEVY
 Chairman

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 Date

