

TTM Auditor (AT Verified)

Pre-requisites

STMS (may have been trained quite recently – duration unimportant)

Pathway (pre-verification)

1. Employer to nominate person as suitable to become an Auditor (could document this with some supporting notes)
2. Joint review(s) with AT Advisor (or with AT verified TTM Auditor who become the mentor for the prospective auditor)
3. Doing audits on a regular basis (aim for minimum 25 TTM SCR documented with a mixture of results and closure types) – connect with Mentor from time to time
4. Attendance at a TTM Review Panel (once the mentor believes they are close)
5. Attendance to a mock AT TTM Review Panel (for them to present 2 - 3 TTM SCR mixed results – 1 x pass and 1 x fail) – Panel to choose recent TTM SCR from list on day
6. Assessment if previous steps completed successfully

Bonus:

Attendance at any of the following:

- TMP Case study
- TMP speed review
- Mentor Training

Assessment

How:

Prospective Auditor to:

- do an audit in front of us
- At end of audit, auditor to ask STMS to repeat back what they understood of the results

What is assessed:

Technical skills

- All Key points identified with highest risk items
- Reasonably risk assessed key items
- Effectively communicate (written and oral)
- Actively listen / receive information from STMS / site crew

- Professional, approachable and polite
- Firm but fair
- Fact based

Soft Skills (test is observation of delivery plus the receipt of information by the STMS)

- Professional
- Key points understood by STMS
- Valuable

Post successful Verification

- Attendance at AT Centre of Excellence where ever possible
- Continuing Professional Development
- Future consideration for continuing reassessment