

Minutes

Auckland Transport Board meeting (Open session)

Date: 1 December 2022
Time: 9:00am – 10:30am
Venue: Auckland Transport, 20 Viaduct Harbour (1.04) | MS Teams

Directors
Wayne Donnelly, Acting Chair
Abbie Reynolds
Kylie Clegg
Mark Darrow
Darren Linton
Nicole Rosie
Councillor Andrew Baker
Councillor Mike Lee

Board Intern Isabella Horrocks

Executive Leadership Team Members and Management
Mark Lambert, Interim Chief Executive
Andrew Downie, Governance Lead
Dan Lambert, Interim Executive General Manager, Stakeholder, Communities and Communications
Jenny Chetwynd, Executive General Manager, Planning & Investment
Murray Burt, Interim Executive General Manager, Integrated Networks
Roger Jones, Executive General Manager, Business Technology
Rodger Murphy, Executive General Manager, Risk & Assurance

Scott Campbell, Interim Executive General Manager, Stakeholder, Communities and Communications
Stacey van der Putten, Executive General Manager, Safety
Cyrielle Vantornout, Board Secretary
Natalie Marshall, Board Secretary
Nicki Lucas, Acting Executive General Manager, Finance
Sandra Murray, Principal Sustainability Advisor
Hamish Glenn, Head of Transport Policy
Madi Salter, Transport Planner

Members of the public

Item	Topic	Responsible
1.	Welcome/Acknowledgements	



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	The Acting Chair welcomed directors and staff to the meeting.	
2.	Opening Karakia The Acting Chair led the opening karakia.	
3.	Apologies None noted.	
4.	Update from the Acting Chair The Acting Chair acknowledged the contribution and service of Dr Jim Mather, who resigned from Auckland Transport (AT) on 28 November 2022. The Acting Chair noted the recent death of a dairy owner in Sandringham, adding that the victim was serving their community. The Acting Chair added that another tragedy in the community is the November 2022 road-death toll and highlighted the lack of public debate around people driving dangerously or not looking out for vulnerable users. The Acting Chair highlighted as a general matter of health and safety the abuse and threatening behaviour that people working for AT experience, noting the direct correlation between what employees face and what is in the media. He added his concern that there is a risk that in the future a member of the community, feeling entitled and angry, may take matters too far. Councillor Lee joined the meeting at 9.10am.	
5.	Late Items for General Business No late items were requested.	
6.	Interest Register - Declarations/Conflicts No additional interests or conflicts of interest were noted.	
7.	Approval of Draft Open Session Minutes – 27 October 2022 The AT Board (board) approved the minutes of the meeting held on 27 October 2022. Moved: Kylie Clegg Abbie Reynolds Carried	



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	<p>Action:</p> <ul style="list-style-type: none"> 2022 December01: Confirm in the minutes the dates that the respective chairs and chief executives of AT and KiwiRail met. 	Board Secretary
8.	<p>Action Register There were no outstanding actions for discussion.</p>	
9.	<p>Chief Executive Business Report The Interim Chief Executive provided his apologies for needing to leave the meeting at 9.30am to present at the Transport and Infrastructure Committee.</p> <p>The Interim Chief Executive highlighted the following matters:</p> <ul style="list-style-type: none"> The appointment of Dan Lambert for a six-month secondment as Executive General Manager (EGM) Stakeholders, Communities and Communications. The Community Connect concession card has been soft launched, with over 1,100 customers within the first two days. The card will be officially launched after Christmas, with AT seconding staff to Work and Income New Zealand (WINZ) to help engage with applicants at the start of the process. Passenger boardings in October 2022 was 5.6 million, compared to 1.2 million in October 2021 and 5.7 million in October 2020. Reliability and punctuality have helped drive an increase in patronage, alongside various in-market campaigns. Customer research shows that the trend of Aucklanders working from home is impacting around 15-30% of public transport (PT) use, and while private vehicle use has returned to pre-covid levels, people are not necessarily coming into the Central Business District (CBD). AT will subsequently need to increase its customer base to address this shift. <p>Mr Linton joined the meeting at 9.20am.</p> <p>The board received the Chief Executive's report.</p>	
Items for Approval		
10.	<p>Board governance of climate change matters</p> <p>The Governance Lead presented the report and noted the following matters:</p> <ul style="list-style-type: none"> Board approval was being sought for the proposed governance framework for climate change matters. This is the first recommendation to come to the board from the climate change working group. The report was prepared in collaboration with Ms Reynolds, reviewed by the committee chairs and informally at the November 2022 Finance and Assurance Committee (FAC) meeting. 	



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	<ul style="list-style-type: none"> • It is proposed that climate change and Transport Emissions Reduction Plan (TERP) implementation becomes a standing agenda item at future board meetings. • This approach would be trialled for a 6 month period and would also be considered as part of the governance review. After this period, consideration would be given as to whether a new board committee for climate change and sustainability should be established. • The key conduit to the board and committees from a management perspective will be the Climate Change and Sustainability Enterprise Portfolio Steering Group. <p>Ms Reynolds endorsed the priority matters presented and noted that the recommendations help AT with clarity around delegation and prioritisation of matters amongst committees.</p> <p>Mr Darrow asked that the responsibilities allocated within the report be added to the FAC forward work programme. He also noted the potential pressure on funding as a result of increasing extreme weather events accelerating maintenance requirements.</p> <p>The Acting Chair noted the report and commented that AT will have more clarity in 6 months' time around the financial capability of the organisation.</p> <p>The board:</p> <ol style="list-style-type: none"> a) Approved the proposed governance framework for climate change at AT, noting that it is subject to review within 6 months and will also be evaluated as part of the governance review by PwC. b) Agreed on management preparing a climate change strategy for discussion and approval by the board. c) Approved climate change and TERP implementation as a standing agenda item at board meetings. d) Approved extending the scope of the Design and Delivery Committee (DDC), FAC and People and Culture Committee (PCC) to provide oversight of, and consider, specific climate change matters. e) Approved the climate change priority matters outlined in the report. <p>Moved: Ms Reynolds / Mr Linton Carried</p> <p>Action: 2022 December02: Add the relevant responsibilities allocated within the board governance of climate change matters report to the FAC forward work programme</p>	<p style="text-align: center;">Board Secretary</p>



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11.	<p>Tier one policy</p> <p>The EGM Risk and Assurance introduced the Climate Change Adaptation Policy (policy) to the board and noted that it had been reviewed by the FAC.</p> <p>The board discussed the following topics:</p> <ul style="list-style-type: none"> • The policy shows AT is recognising that the future will look very different to the past and will begin integrating the science around changes in weather patterns to build resilient assets. • Waka Kotahi New Zealand Transport Agency (Waka Kotahi) is releasing its resilience plan for the adaptation of the state highway network, which considers what twenty-year impacts on the network will look like. <p>The board approved the policy.</p> <p>Moved: Ms Reynolds / Mr Darrow Carried</p>	
<i>Items for Noting</i>		
12.	<p>Resource Management Reforms</p> <p>The EGM Planning and Investment presented the report.</p> <p>The board discussed the following:</p> <ul style="list-style-type: none"> • Management will focus on the practical implications and how this reform enables AT to deliver infrastructure and access the resources needed for this. • Management will seek to understand any cost increases for key programmes due to this reform, which will have implications for investment decisions. • The reform will likely lead to replacement of or a substantial review of the Unitary Plan. <p>It was noted that the chief executive of the New Zealand Infrastructure Commission will present to the board on this topic at the February 2023 board meeting.</p> <p>The board:</p> <ul style="list-style-type: none"> • Noted that the Government has recently begun consultation on statute to replace the Resource Management Act 1991. • Noted that new statute, comprising the proposed Natural and Built Environments Act and Spatial Planning Act, could have material impact on AT activities, responsibilities, and assets. 	



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	<ul style="list-style-type: none"> Noted that Auckland Council officers will lead a group response and that AT staff will feed into this process, but that other details of the submission process are unknown at this time. Noted that AT staff are still analysing the proposed reforms but will provide a briefing note to the board on the scope of the reforms and key implications for AT. 	
13.	<p>Business Report (Monthly Transport Indicators)</p> <p>The EGM Planning and Investment introduced Ms Salter who presented the report.</p> <p>Ms Salter highlighted the following matters:</p> <ul style="list-style-type: none"> The increasing imports and adoption of electric vehicles (EVs). Monthly PT patronage in the 12 months to the end of September 2022 was 5.9 million, compared to 6.9 million prior to the COVID-19 pandemic (FY 18/19). <p>The board discussed the following items:</p> <ul style="list-style-type: none"> Concerns over supply chain disruption, particularly for items such as electric buses. The dramatic drop of in PT patronage following the pandemic and the long period to recovery. That construction of cycleways on main arterial routes can be disruptive and that options for development elsewhere should be explored. Ensuring that there are relevant reporting metrics for the board to monitor progress of cycleway use (including benefits on carbon emission reduction and any impacts on embedded carbon) and adoption. <p>The board received the report.</p> <p>Actions:</p> <ul style="list-style-type: none"> 2022 December03: Provide an overview of supply chain management in the context of the current supply chain disruption. 2022 December04: Benchmark data in the business report against TERP targets instead of ERP. 2022 December05: Provide a framework in the business report for monitoring active mode adoption including impacts on carbon emission reduction and embedded carbon. 	<p>EGM Integrated Networks</p> <p>EGM Planning and Investment</p>
14.	<p>Safety Business Report</p> <p>The EGM Safety provided an overview on management's progress against the Safety, Health and Wellbeing Strategy.</p> <ul style="list-style-type: none"> The Safety team has devised a list of critical risks for PT and will socialise these before circulating them with partners across the sector. 	



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	<ul style="list-style-type: none"> • Person Conducting a Business or Undertaking (PCBU) workshops are planned for December 2022 and January and February 2023. • The first check-in survey has given a very detailed report demonstrating a positive uplift with safety awareness across the business. In particular, there has been a positive uplift among front-line staff who now have the tools available to keep them safe. • An external Safety Strategy launch event was held on 29 November 2022 with key operating and delivery partners. • Management is continuing to see significant violence, threats and aggression against staff, which increased in October 2022. • The level of Deaths and Serious Injuries (DSI) on the road network is concerning, with DSI overall tracking the same as last year. While the data is not yet finalised, the Auckland road toll for November is the highest month recorded since 2018. • The EGM Safety has been meeting with Auckland Council and Council Controlled Organisations to share safety information and updates. <p>The board discussed the following:</p> <ul style="list-style-type: none"> • Wherever AT has implemented speed reductions on the road network, there has been a 30% decrease in the number of road deaths. However, motorcycle deaths have been a significant component of the recent road toll. • The critical importance of New Zealand Police enforcement activities to deter speeding was noted. • Management will continue to explore options to share safety concerns with Auckland Council to increase transparency. • Employee Assistance Programme usage is increasing and efforts around staff wellbeing will need to continue to be an area of focus. • Threats and aggression is one of the key reasons for bus drivers choosing to leave their roles. The broader impact on supporting PT recovery objectives was noted. The biggest threat that bus drivers experience is from engaging with individuals who have evaded paying fares. Management is concerned that if fare discounts are discontinued by the government, violence may increase. There is a need for a public campaign to increase awareness that violence to AT staff is not acceptable and management will examine a reinvigoration of the 'no excuse for abuse' campaign. <p>The board received the report.</p> <p>Action:</p> <ul style="list-style-type: none"> • 2022 December06: EGM Safety to brief Councillors Lee and Baker on the Safety, Health and Wellbeing Strategy. 	EGM Safety
15.	<p>General Business</p> <p>There were no matters of general business discussed.</p> <p>The meeting closed at 10:25 am.</p>	



Item Topic	Responsible
Next meeting: Tuesday 28 February 2023	

Signed as a true and correct record:



Wayne Donnelly
Acting Chair

28 February 2023

Date

