

# Minutes

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## Auckland Transport Board Meeting

Date:	11 February 2020
Time:	2:30pm
Venue:	20 Viaduct Harbour Avenue, Level 1, Meeting Room 1.04
Status:	Open Session

<b>Present</b>	<b>In Attendance</b>
Adrienne Young-Cooper (Chair) Wayne Donnelly (Deputy Chair) Kylie Clegg Mary-Jane Daly Dame Paula Rebstock Dr Jim Mather Mark Ratcliffe	Shane Ellison - Chief Executive Officer Mark Laing - Executive General Manager Finance Rodger Murphy - Executive General Manager Risk and Assurance Andrew Allen - Executive General Manager Service Delivery Wally Thomas – Executive General Manager Stakeholder, Communities & Communication Jenny Chetwynd – Executive General Manager Planning & Investment Natasha Whiting – Executive General Manager Culture & Transformation Vanessa Ellis – Executive General Manager Customer Experience Mark Lambert – Executive General Manager Integrated Networks Roger Jones – Executive General Manager Business Technology Andrew Downie – Governance Lead Narelle Cooper - Board Secretary  Sean Cavanagh – Policy Advisor (for item 11)

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	<p><b>Welcome/Acknowledgments</b></p> <p>The meeting convened at 2:30pm.</p> <p>The Chair thanked Directors and the AT Executive for the official welcome organised for herself and new AT Director, Darren Linton, earlier in the day.</p> <p>The Chair acknowledged Deputy Chair, Wayne Donnelly, for his time acting as Chair following the departure of outgoing Chair, Dr Lester Levy, on 31 October 2019.</p>	
	<p><b>Apologies</b></p> <p>None.</p>	
<p>1.</p>	<p><b>Update from the Chair</b></p> <ul style="list-style-type: none"> <li>- Following commencement as new AT Chair on 1 January 2020, numerous AT briefings have been conducted with AT Executives and Senior Managers.</li> <li>- The 29 January 2020 \$12.5 billion Government funding package announcement aimed at improving NZ's infrastructure is significant in bringing forward, and fully funding, various transport projects that will impact on the role of AT moving forward.</li> </ul>	
<p>2.</p>	<p><b>Late Items for General Business</b></p> <p>There were no late items for general business.</p>	
<p>3.</p>	<p><b>Interests Register – Declarations/Conflicts</b></p> <p>Changes were noted to the interests of the AT Chair and Dame Paula Rebstock.              Otherwise, no conflicts for this meeting.</p>	

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4.	<p><b>Approval of Minutes – AT Board Meeting 3 December 2019</b></p> <p><i>That the Open Session Minutes of 3 December 2019 be adopted as a true and accurate record.</i></p> <p>(Kylie Clegg   Mary-Jane Daly) : Carried</p>	
5.	<p><b>Matters Arising</b></p> <p>There were no matters arising.</p>	
6.	<p><b>Items previously considered in the confidential session (made public)</b></p> <p>There were no previous items for consideration.</p>	
7.	<p><b>Action Points</b></p> <p>No action points outstanding.</p>	
8.	<p><b>Health &amp; Safety</b></p> <p>The EGM Safety provided an overview of the report provided.</p> <ul style="list-style-type: none"> <li>i) Three separate WorkSafe notifiable incidents occurred during this reporting period. These incidents will be reported back, identifying learnings, to the upcoming 24 February 2020 Safety Human Resources Committee meeting.</li> <li>ii) Following the media announcement of the Corona Virus in late January 2020, the following actions have been undertaken in association with regular advice from the Ministry of Health :</li> </ul>	

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	<ul style="list-style-type: none"> <li>• An ELT Crisis Management Team initiated. Meetings include consideration re scenario setting for both Auckland public transport and infrastructure.</li> <li>• A Leadership Group consisting of Tier 3 AT Managers set up reporting directly to the ELT Crisis Management Team</li> <li>• Regular communications to all AT staff reiterating the importance of good hygiene measures. Masks available to those staff who require them.</li> <li>• In order to retain a consistent message, communication made with external works contractors in extending the same information as provided by the Ministry of Health.</li> </ul>	
<p>9.</p>	<p><b>Business Report – December 2019</b></p> <p>The Chief Executive provided an overview of the report provided. Highlights and discussion included :</p> <ul style="list-style-type: none"> <li>• DSI statistics for 2017 = 706. 2019 resulted in a total of 518. A reduction of 26.6% in two years. The Board agreed these statistics a dramatic drop from an unfortunate high number.</li> <li>• The Deputy Chair requested as part of the second phase of the Safer Speeds Programme, that Management consider and implement any learnings as a result of the first phase.</li> <li>• Director, Dr Jim Mather, acknowledged the Chief Executive and ELT for the important work to date surrounding the AT Values Refresh. Going forward, it is important that the AT Board are cognisant of these values and model these behaviours. The AT Chair confirmed that the Board will hold a separate session on Values, in association with gaining a better understanding of Maori terminology.</li> <li>• People Movement – CBD morning peak graph. Whilst there appears to be a slight drop, the AT Chair requested that a trend line to be included in this graph going forward.</li> <li>• The Deputy Chair acknowledged the increase of special events during the past two months and extended his appreciation to those staff working diligently across the transport network to implement same.</li> </ul> <p>The report was taken as read and received by the Board.</p>	

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10.	Items for Approval	
10.1	<p><b>Proposed Variations to the Regional Land Transport Plan</b></p> <p>As part of the separate <b>Regional Transport Committee (RTC)</b> meeting held <b>Tuesday 11 February 2020 at 2pm</b>, the RTC agreed to lodge the following variations to the Regional Land Transport Plan for consideration by the Auckland Transport (AT) Board, as per <b>Agenda Item 3.1 - Proposed Variations to the Regional Land Transport Plan</b> :</p> <ul style="list-style-type: none"> <li>a. North West Rapid Transit Corridor;</li> <li>b. Hill Street Intersection Improvements.</li> </ul> <p><b>Recommendation/s :</b></p> <p><i>The Board:</i></p> <ul style="list-style-type: none"> <li>i. <i>Agrees to amend the Regional Land Transport Plan (RLTP) to include the following projects:</i> <ul style="list-style-type: none"> <li>a. <i>North West Rapid Transit Corridor; and</i></li> <li>b. <i>Hill Street Intersection Improvements.</i></li> </ul> </li> <li>ii. <i>Invites the Chief Executive to forward the amendments to the Regional Land Transport Plan to the New Zealand Transport Agency (the Transport Agency) on the Board's behalf.</i></li> </ul> <p>(Wayne Donnelly   Dr Jim Mather) : Carried</p>	
11.	<p><b>Monthly Transport Indicators Report</b></p> <p>Sean Cavanagh, AT Policy Advisor, provided overview of the Monthly Transport Indicators report.</p> <p>The report was taken as read and accepted by the Board.</p>	
12.	<p><b>Forward Planner (March 2020)</b></p> <p>The Forward Planner was noted.</p>	

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13.	<b>General Business</b> None	
	<b>Closure and date of next meeting</b>  The meeting closed at 3.18pm.  Dr Jim Mather provided a closing Karakia.  The next Open Session Board meeting will be held on 26 March 2020 at 2pm, 20 Viaduct Harbour, Level 1, Meeting Room 1.04.	

**Signed as a true and correct record**

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**Adrienne Young-Cooper**  
**CHAIR**

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**DATE**